



**Institute for  
African Studies**



**MEMORANDUM OF UNDERSTANDING ON CO-OPERATION  
BETWEEN  
THE INSTITUTE FOR AFRICAN STUDIES OF THE RUSSIAN  
ACADEMY OF SCIENCES  
MOSCOW, RUSSIA  
AND  
THE UNITED METHODIST UNIVERSITY  
LIBERIA, WEST AFRICA**

## **Preamble**

The Institute for African Studies of the Russian Academy of Sciences, Moscow, Russia, hereinafter referred to as "**IAS**" and The United Methodist University, hereinafter referred to as "**UMU**"

**RECOGNIZING** the mutual interests in the fields of research, development and dissemination of knowledge on a long term non-commercial basis; and

**RECOGNIZING** the importance of the two institutions' role in the promotion of international collaboration, equality and increased contribution to the development of society; and.

**CONSIDERING** the already existing formal and informal networks between the two institutions expressing the idea of partnership,

**NOW, THEREFORE, IAS and UMU**

**HEREBY** do agree to enter into this Memorandum of Understanding on Cooperation between the two Institutions according to the terms and conditions set out in the articles following hereunder.

In this Memorandum, unless a contrary intention is expressed in the text, the words "The two institutions", "Collaborating Institutions", "both institutions" refer to **IAS** and **UMU**. The Memorandum means this Memorandum.

## **Article 1**

### **AREAS OF COOPERATION**

The cooperation will take the form of:

- 1.1 Research.
- 1.2 Exchange of staff, sabbaticals.
- 1.3 Joint research projects carried out by researchers from both institutions.
- 1.4 Mutual assistance in the establishment of new programmes.
- 1.5 Exchange of research information and publications.
- 1.6 Organizing conferences and workshops.

1.7 Collaboration between the two institutions will be established in matters pertaining to African studies in the field of research and documentation.

1.8 Depending on financial means and practical feasibility, the parties shall establish joint research programmes. For each programme, both cooperating institutions shall set up a committee and appoint a Coordinator to be responsible for the implementation of the programme.

1.9 Where one collaborating institution does not have the capacity to cover a field of interest requested by the other, the requested institution shall facilitate such a request by identifying another institution in the relevant home country or region to the requesting party.

1.10 The different departments and scientific centres in both institutions are authorized to sign mutual agreements to achieve the aims of this general umbrella Memorandum.

1.11 The mode of ownership of research materials and research findings shall be spelt out clearly at the commencement of a participation of each party and the prevalent regulations of the partner institutions.

## **Article 2**

### **EXCHANGE OF STAFF**

2.1 The purpose of normal exchange of staff shall be research.

2.2 Following receipt of written credentials and proposed activities, either party may submit a letter of invitation to the other party thereto outlining the proposed terms and conditions under which the visit is to take place.

2.3 Negotiations between the parties concerning such proposed visits shall include consideration of the methods and source of funding for the expenses of the visiting staff member or members.

2.4 The two parties agree to afford their respective researchers the same facilities as to their own, access to their libraries and other information sources and to their services (office space, programming and secretarial assistance).

2.5 The two institutions undertake to inform each other about conferences/workshops, study groups they organize in the field of African studies.



### Article 3

#### **FUNDING AND FINANCE**

3.1 Exchanges or visits under this Memorandum shall, in principle, be organised reciprocally on an honorary basis.

3.2 Development of joint activities will be dependent on availability of funds.

3.3 Both institutions shall also endeavor to secure financial support for implementation of the Memorandum from national and international institutions.

3.4 Financial arrangements will have to be negotiated for each specific project or programme.

### Article 4

#### **MANAGEMENT AND ADMINISTRATION**

4.1 Negotiation, implementation, and reporting on the progress concerning the collaboration shall be coordinated by the **Head of the Centre for Tropical African Studies, 123001, Spiridonovka, 30/1, Moscow, Russia, and the Director of the Center for Community Advancement and Family Empowerment (CECAFE), 508 C Centennial Area, Monrovia, Montserrado County, 10 Liberia, West Africa.**

4.2 Coordination of activities:

Issues about specific activities, including rights and obligations of each party, shall be notified or communicated to the offices mentioned in sub- article 4.1 above.

4.3 This Memorandum shall have duration of five years renewable automatically each time for further five years unless either party gives notice of termination not later than six months prior to the expiry of the existing Memorandum.


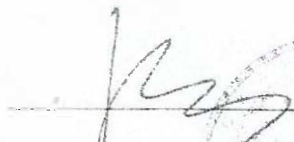
4.4 Any alteration of the Memorandum shall be agreed upon jointly by the two parties.

4.5 In the event of dispute, both parties shall resolve it amicably.

4.6 This Memorandum shall take effect upon ratification, by signature by the Director of IAS and President of the UMU.

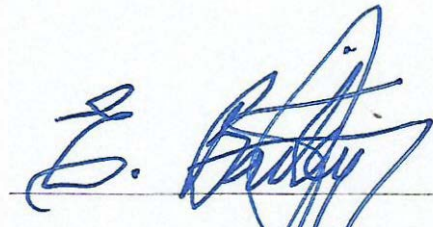
4.7 This Memorandum is done in four equally authentic copies (two in English and two in Russian), one in each language for each of the signing parties.

Done this \_\_\_\_\_ Day of \_\_\_\_\_ 2015.



Full Member of the Russian  
Academy of Sciences  
Alexei Vasiliev

Director  
Institute for African Studies  
Russian Academy of Sciences  
Moscow, Russia



Dr. Emmanuel F. Bailey

President  
United Methodist University  
Liberia, West Africa